

Continuing Professional Education Registration

Mail this form and payment to:

The Alabama Society of Certified Public Accountants

P.O. Box 242987, Montgomery AL 36124-2987

Fax to: 334.834.7310 or Register online www.ascpa.org

If you have special needs under the Americans with Disability Act, attach a written description

Call, or email sruss@ascpa.org or mfgarner@ascpa.org

Please reproduce this form for multiple registrations



PERSONAL INFORMATION

Last Name	First Name	M.I.
Firm / Employer		
Address		
City	State	Zip
Business Phone	Business Fax	
Email Address (for registration confirmation) _____		
State Certificate Number _____ or ASCPA Member Number - _____		
<input type="checkbox"/> check if information has recently changed and needs to be updated in your member record		

Cancellations & Refund Policy

REFUND POLICY: If you must cancel during the ten (10) days prior to a course, there will be no refund. However, you may name a replacement by contacting the CPE department, a \$20 transfer fee applies. At any time prior to 10 days from a course, a refund less a \$25 cancellation fee, will be made upon request.

Mail this form and payment to:
 The Alabama Society of CPAs
 P.O. Box 242987
 Montgomery, AL 36124-2987
 Phone: 334.834.7650
 In-state: 800.227.1711
 FAX to: 334.834.7310
 Register online www.ascpa.org

Are you a CPA? Yes No Are you a member of the ASCPA? Yes No (If "No", join now and save!)
 Contact Betty Barker bbarker@ascpa.org or go to our web site for an application: www.ascpa.org. Applications in progress qualify for the member rate.
 Are you a member of the AICPA? Yes No Member Number: _____ (Required for discount; subject to verification)

Course Date	City	Course Title	Course Number	Course Fee		Fee Adjustment	Subtotal
				ASCPA Member	Non-Member	AICPA Member Discount * See Note	

CPAs who are members of the ASCPA may register at the "member" rate. CPAs who are not a member of the ASCPA or other State Society may participate by registering at the Non-Member rate. Non-CPA staff members are not eligible for the AICPA discount. Please include the qualifying discount(s) when registering for events.

❖ **CPAs who are members of the AICPA may deduct \$30 from AICPA seminars ONLY (8 hrs classes).** (These are identified in the CPE Schedule online or in the ASCPA newsletter). Refunds or credits for this AICPA discount will not be allowed after the registration has been processed. **LATE FEES:** \$25 late fee applies to each CPE program **within 10 calendar days** prior to each class.

PAYMENT INFORMATION:

Check: I have enclosed a check payable to ASCPA in the amount of \$ _____
 Credit Card: MC Visa Discover AMEX
 I authorize the ASCPA to charge \$ _____ to my credit card below:

										Month	Year	

Expiration Date

PRINT CARDHOLDER'S NAME

CARDHOLDER'S SIGNATURE

Address of cardholder

City, State, Zip of cardholder